

St. Bernard Parish Council
Meeting Minutes
Albers, Illinois

Date: Tuesday, October 6, 2015

Time: 7:00 pm

Place: St. Bernard Church

The meeting was called to order at 7:00 pm, followed by the opening prayer by Deacon Glenn Netemeyer.

The website is www.stbernardandstdamian.org.

ROLL CALL:

Members Present: Lynette Huegen, Luke Niemeyer, Stefanie Rickhoff, Kati Schwierjohn, Kristen Templin, Kim Wieter, Brian Zurliene

Members Not Present: Nick Friederich, Kevin Strubhart

Guest: Kurt Rickhoff

Ex-officio Trustee and Pastor: Father Jack Joyce (not present)

Ex-officio Catechetical Ministry Dir.: Deacon Glenn Netemeyer (present)

Ex-officio Trustee: Steve Schomaker (present)

Ex-officio Trustee: Rita Poettker (present)

OFFICERS: **President:** Kristen Templin
 Vice-President: Stefanie Rickhoff
 Secretary: Lynette Huegen

COMMITTEE REPRESENTATIVES:

Building and Maintenance: Kevin Strubhart, Brian Zurliene

Education: Deacon Glenn Netemeyer, Kristen Templin, Kim Wieter, Kati Schwierjohn

Liturgy: Deacon Glenn Netemeyer, Stefanie Rickhoff

Parish Partnership: Kristen Templin, Luke Niemeyer

PARISH LIFE:

- The August 4, 2015 minutes were approved via email, inserted in the bulletin and posted on the website.

FINANCE COUNCIL:

- Steve Schomaker reported that \$4,000 had to be borrowed from the Capital Campaign fund to make salaries. The account will be reimbursed with profits from the Fall Fest. It was noted that the Diocese cannot tax the Capital Campaign fund. This fund is typically used for building improvements, such as the roof, windows or organ.
- A motion to approve the finance general reports was made by Lynette Huegen and seconded by Brian Zurliene.
- The Finance Council needs a replacement for John Majchrzak.
- Discussion ensued in regard to whether or not changes need to be made to the Feast of St. Bernard Raffle. It was recommended that the Parish Council discuss at the April 2016 meeting to consider ways for better communication. \$3,000 of the \$4,000 in prizes was awarded.
- 12 parish families are signed up for the ACH direct payment. It was recommended that a note continue to be included in the bulletin, and the ACH form to be posted to the website.

COMMITTEE REPORTS:

Building and Maintenance

- Steve Schomaker recommended that the request for a choir loft chair lift be removed from the agenda as it is not a feasible purchase at this time.
- Steve Schomaker also reported that the cost to install a handicapped automatic door opener for the side door of the Church (with a button on the inside and outside of the door) is approximately \$2,800–\$3,100. \$500 was received in memorial donations from the Kassen family. Until additional donations are made, we encourage the ushers to watch the side doors to assist handicapped individuals. Jeanne will also put a note to the ushers in the minister email notification. We are recommending that this addition be included on a “wish list”.
- Steve Schomaker stated that the door for the parish center must be unlocked when in use, not propped open by a rug, for safety purposes.
- It was reported that the rug in front of the Blessed Virgin is bad. Brian Zurliene and Steve Schomaker will look into it.

Education

- Deacon Glenn reported that the Faith Formation is in full swing.
- Deacon Glenn also reported that 8 youth will be attending NCYC in Indianapolis.
- Deacon Glenn will ask Stacy Schroeder about possibly changing the Sunday school time from 10 am to 9 am.

Liturgy

- Deacon Glenn stated that there is a joint parish meeting on Sunday, October 11 at 7 pm at St. Damian.
- The candle ritual for the deceased will be held on October 25. A recommendation was made that a parishioner contact those individuals who have a family member to be remembered at this Mass.
- November 1 is All Saints Day, and November 2 is All Souls Day. The Thanksgiving Day Mass will be on November 26 at 9 am at St. Damian.

Men's Club

- The Wurstmarkt is the 3rd weekend in October.

Ladies' Sodality / Quilt Committee

- Steve Schomaker asked if the Ladies Sodality would be willing to donate \$10 in quarters once a month to the Aviston Nursing Home. This will be discussed with Janel Zurliene.

VICARIATE / DIOCESAN PLANNING:

- Deacon Glenn stated that the First Communion Mass will be held at St. Bernard on May 1.
- Deacon Glenn also stated that the Diocese mentioned that charities are being depleted as the State is not funding charities like it used to fund them.

OLD BUSINESS:

- Kim Wieter provided a parish directory update. 186 families had their pictures taken (out of 285 families).
- Steve Schomaker stated that the Fall Fest went well, particularly the addition of the bingo. The estimated profit is ~\$7,000.

NEW BUSINESS:

- Kurt Rickhoff was a guest attendant to discuss the letter that the Albers Elementary School Board received in regard to the increase for the parking lot lease agreement. He asked how the increased amount was determined. Steve Schomaker stated that the lease has not been increased in the past 15 years; however, the lease states that it can be increased every 5 years. The parish also did not bill for snow removal costs, even though the lease states that such costs would be split. The Parish Council agreed to respond back to the School Board with our justification for the increased lease amount. The increased lease amount would not be effective until 2016.
- Kristen Templin asked for an ad hoc committee to review the Parish Council Constitution. Kristen, Stefanie Rickhoff and Steve Schomaker will be on the committee, as well as Brent Rickhoff.
- Steve Schomaker stated that the copier in the Parish office needs to be replaced. Options were provided, and a motion to let the administration decide was made by Katie Schwierjohn and seconded by Stefanie Rickhoff.

ITEMS FOR NEXT AGENDA:

- Communication survey (to the parishioners).

ANNOUNCEMENTS:

- No announcements.

NEXT MEETING:

- Tuesday, December 1, 2015 at 7:00 pm.
- Closing prayer by Deacon Glenn Netemeyer.
- The meeting was adjourned at 9:04 pm.

Minutes Prepared by: Lynette Huegen